

TAXSTAR

5-Minute Tax Questionnaire

Business Use of Vehicle Supplemental Questionnaire

INSTRUCTIONS: In order to find every deduction, credit and tax benefit you are entitled to, please answer the following questions regarding your use of your vehicle for business-related activities.

Vehicle Expenses				
1	Make	Year	Original vehicle cost/ or yearly lease cost:	
2	Date vehicle placed in service for business purposes:			
3	Total miles the vehicle was driven during 200____ :			
4	Average daily roundtrip commuting distance:			
5	Personal and other mileage:			
6	Parking fees and tolls:			
7	Do you or your spouse have another vehicle available for personal use? <input type="checkbox"/> Yes <input type="checkbox"/> No			
8	Was your vehicle available for personal use during off-duty hours? <input type="checkbox"/> Yes <input type="checkbox"/> No			
9	Do you have evidence to support your deduction? <input type="checkbox"/> Yes <input type="checkbox"/> No Is it written? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Complete the following information if you want to claim Actual Expenses:				
10	Gasoline/oil	Repairs	Insurance	Parking/ tolls/ etc
11	Vehicle rentals:			
12	If your employer provided you with a vehicle, was 100% of the yearly lease value included on your W-2? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Do not know			
13	Depreciation – Complete only if you owned the vehicle used for business use: Cost or other basis: \$			
14	Date vehicle was first used for business:			
15	Was depreciation taken on this vehicle in previous years? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Amount: \$			
16	COMMENTS			
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